

Schedule Request Form							
Employee Name _____				Week Ending _____			
	Mon.	Tues.	Weds.	Thurs.	Fri.	Sat.	Sun.
am							
pm							
Instructions:							
<p><i>*Please remember to hand your schedule request in in advance</i></p> <p><i>*Put an X to block out the shift/day you prefer not to work with the reason (e.g.school)</i></p> <p><i>*Please put a 'Yes' in boxes for shifts you prefer to work.</i></p>							

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